

Revised March 1, 2008
New revisions 1-08 (LE)

SAN JUAN OUTDOOR CLUB BYLAWS

These are the Bylaws of the San Juan Outdoor Club (SJOC), a Colorado non-profit organization under the IRS Section 501.C.3.

ARTICLE 1.0 OBJECTIVES

1. DESCRIPTION. The SJOC is a volunteer organization whose members are responsible for planning and leading activities. The objectives of the organization are as follows:
 - A. To further the enjoyment by its members and others of the beautiful country surrounding Pagosa Springs.
 - B. To provide recreational opportunities for the membership such as camping, hiking, skiing, mountain biking, rafting, backpacking, four wheeling, etc.
 - C. To conduct SJOC trips and outdoor activities with emphasis on minimizing the impact on the environment.
 - D. To provide education and training for our trip leaders and members which support our objectives.
 - E. To provide community services that contribute positively to the quality of community life. These services will be performed per federal, state, and local guidelines.
1. ACTIVITIES. Activities are open to members and their guests.. First priority will be given to members for trips and activities.

ARTICLE 2.0 MEMBERSHIP

1. DEFINITION. Membership shall be open to all persons who pay their dues and follow SJOC guidelines..
2. CONDITIONS. Membership in the SJOC shall be for a period January 1 through December 31 of each year. The membership fee will be determined by the Board of Directors and will be payable on an annual basis.

ARTICLE 3.0 BOARD OF DIRECTORS

MEMBERSHIP. The Board of Directors (BOD) shall be comprised of not more than 8 voting members, consisting of up to 8 elected officers: President, Vice President, Secretary, Treasurer, Member-at-Large, Director of Activities, Director of Membership, and Newsletter Editor.

1. The immediate past president shall serve as an ex-officio member of the BOD

- A. If for any reason a replacement is required to maintain the Board of Directors membership at the number specified in these Bylaws, a new director shall be appointed by the Board to serve out the remainder of the term.
- 1. RESPONSIBILITIES. The BOD shall administer the affairs of the Club consisting of but not limited to the following:
 - A. Oversee the planning and scheduling of meetings, programs and activities.
 - B. Keep the membership informed by publishing a newsletter and holding general meetings.
 - C. Delegate any detailed item to a committee or club member.
 - D. Determination of fiscal policies.

ARTICLE 4.0 NOMINATION AND ELECTION OF OFFICERS

- 1. DEFINITION. The elective offices shall include those of President, Vice President, Secretary, and Treasurer. These officers shall function in compliance with the Club Guidelines.
- A. The President shall preside over all membership and BOD meetings, and shall have general supervision, direction and control of officers and committees of the Club.
- B. The Vice President shall assist the President and take charge during the President's absence.
- C. The Secretary shall keep minutes of the BOD meetings and handle Club correspondence.
- D. The Treasurer shall handle all finances.
- 1. NOMINATION. The President shall appoint a nominating committee no later than October 1. The nominating committee shall present a slate of officers for the 8 elective offices to the general membership prior to the December meeting. Additional nominations may be presented at the December meeting with the consent of the nominee.
- 2. ELECTION. Voting and election shall be by a simple majority of members present at the December meeting.
- 3. TERM OF OFFICE. Term of office shall be for a period of 1 year from January 1 through December 31. Any vacancy shall be filled by appointment of the BOD for the remainder of the term.

ARTICLE 5.0 COMMITTEES

- 1. STANDING COMMITTEES. The following standing committees chairpersons with accompanying duties shall be selected by the President and approved by the BOD at the January meeting or as soon thereafter as practicable. All committees shall be in compliance with the Club guidelines. Additional standing committees may be designated by the BOD as needed.
 - A. Do we want to designate any standing committees?
- A. AD HOC COMMITTEES. The President shall appoint chairpersons for Ad Hoc committees as needed for Club operations. The following Ad Hoc committees are suggested but not inclusive:
 - B. Refreshments

- C. Publicity
- D. Fund Raising
- E. Scholarship
- F. Special Activities

ARTICLE 6.0 MEETINGS

1. GENERAL MEMBERSHIP MEETINGS. The SJOC meetings of the membership shall be monthly excepting any month so designated by the BOD. All general membership meetings are open to the public.
2. BOD MEETINGS/QUORUM. The BOD meetings shall be designated at a time and place acceptable to the board members and shall be open to all Club members who wish to attend. A quorum shall be a majority of the full Board of Directors. A quorum shall be present to conduct a meeting of the directors.

ARTICLE 7.0 DUES AND FUNDS

1. PERIOD. Fiscal year is January 1 through December 31.
2. DUES. Changes to the level of dues shall be approved by 3/4 vote of the full BOD.
3. FEES. Fees will not be charged for any activity except to cover expenses.
4. SIGNATURES. Checks issued in the name of the SJOC shall be signed by the Treasurer or another authorized officer as approved by the BOD.

ARTICLE 8.0 AMENDMENTS

1. METHOD OF AMENDMENTS. These bylaws may be amended by the following procedures:
 - A. Proposals must first be presented at a regularly scheduled board meeting. Proposals may not be voted on at the meeting where they are initially presented.
 - B. All Board members must be notified of the BOD meeting at which a by-laws vote will be taken.
 - C. The proposals must receive a 3/4 vote of the full BOD.
 - D. The membership shall be notified of any proposed bylaw changes which would affect them. This notification must be published in the Newsletter with the time and date of the BOD meeting at which the vote will be taken. These proposed changes will be made available to any member prior to the vote.